

**MONTROSE MEMORIAL HOSPITAL
BOARD OF TRUSTEES
JANUARY 12, 2016
REGULAR MEETING MINUTES**

The regular meeting of the Board of Trustees of Montrose Memorial Hospital was held Tuesday, January 12, 2016, at 1:15p.m. in the Montrose County Board Room, located at 161 S. Townsend Ave, Montrose, CO, 81401.

Trustees Present:

Mark Young, Vice President

Carolyn Clawson, Interim Counsel

Mark Rackay, Secretary/Treasurer – (Via Phone)

Trisha Schaeffer, Administrative Assistant

W.A. “Tony” Lobato, Trustee

Pete Klingsmith, Trustees

Visitors: No Guest present

County Commissioner(s): Ron Henderson

Call to Order: The regular meeting was called to order at 1:16pm. by Vice President Mark Young.

Roll call: Mark Young, Vice President - Present - “Chair” meeting
Tony Lobato, Trustee - Present
Pete Klingsmith, Trustees - Present
Mark Rackay, Sec/Treasurer - Present - (via phone)

Quorum present.

1.0 Public Comments: No public comments.

2.0 Commissioners Comments: Commissioner Ron Henderson present. No comments.

3.0 Consent Agenda

Approval of Meeting Minutes (3.01) - Motion made by Trustee Mark Rackay to approve the December 07, 2015 meeting minutes. Motion seconded by Trustee Pete Klingsmith. Those in favor: ALL ; Those opposed: None. Motion passed.

4.0 Compliance Report(s) :

Hospital Inspections (4.01)– Trustee Tony Lobato reported on hospital inspection he performed on 12/7/2015, in the Med Lab area. Trustee Lobato stated that the hospital had recently done considerable remodeling to provide for the hospitals expansion of services with newer up-to-date work stations the allow for much better efficiency. Lobato also report that the Inspection was well guided by Department Head, Bryan Evensen. Trustee Mark Rackay reported that he is actually visiting the hospital and doing a general

walk-through inspection every Sunday morning. Trustee Rackay reported that it's a good time of day to go see how things are going by noticing what staff are doing and what security measures are being implemented. Rackay stated that nothing seems to be out of the ordinary during his visits.

Public Notice Posting Location (4.02) - Resolution #2016-001 was presented to the board. Resolution addressed annual public notice posting. Resolution states posting location to be the Public Kiosk located at 320 S. 1st Street, in front of the County Courthouse, Montrose, CO 81401. Motion to approve Resolution #2016-001 made by Trustee Pete Klingsmith and seconded by Trustee Tony Lobato. Those in favor: ALL ; Those Opposed: NONE. Motion passed.

5.0 NEW ITEMS:

Semi-Annual Report to County Commissioners (5.01) – Administrative Assistant Trisha Schaeffer presented information pertaining to required semi-annual reporting on behalf of the Trustee and stated that she was still waiting on required information to be received from MMHI in regards to documents pertaining to the hospital and MMHI. Schaeffer also reported that a letter had been sent to each County Commissioner, prior to the due date of the first week in January, granting permission for an extension of the due date pending the delivery of information from hospital and MMHI. Discussion continued regarding the “due dates” of reports by both the Board of Trustees and MMHI, in accordance to the Hospital Act and the Hospital Operating Lease Agreement, and it was obvious that dates did not meet same due dates/deadlines. Trustee Lobato inquired as to if the Trustees could present the report with the Trustees information, and then present information received from MMHI at a later date. Attorney Carolyn Clawson stated that the Board of Trustees could present report now and then present a supplement to that report at a later date. Trustee Tony Lobato made the motion that the Trustees present semi-annual report to the County Commissioners as is, and supplement, at a later date, when information from hospital is received from MMHI. Motion seconded by Trustee Mark Rackay. Those in favor: ALL ; Those Opposed: NONE. Motion passed.

6.0 OLD ITEMS:

Hospital Audit Update (6.01) – Response letter received from MMHI and presented to the Board. Matter to be discussed further in closed executive session, as it specifically has to do with HOLA. No action taken. Item Continued.

Job Discription/Personnel Policy Update (6.02) – Interim Attorney Carolyn Clawson reported that she and President George Glasier had been working to develop a Personnel Policy for Board of Trustees employee(s). Policy draft was presented but still needing some specific decisions regarding policy. Item continued until committee is can review document and make formal recommendations. Motion to form Personnel Policy Review committee composed of Trustees Pete Klingsmith and Mark Rackay made by Trustee Tony Lobato and seconded by Pete Klingsmith. Those in favor: ALL ; Those Opposed: NONE. Motion passed.

7.0 FINANCIAL REPORT - Motion made by Trustee Tony Lobato to approve presented financial report and expenditures and pay the bills. Motion seconded by Trustee Pete Klingsmith. Administrative Assistant

Trisha Schaffer informed the Trustee of payment, having been received that very day, that would now bring the account balance up to amount where the Board could afford to pay invoice(s) for October and November legal fees. Schaeffer also stated that if invoice items are to be paid, they must be added to or have the financial expenditure report amended. Motion to approve financial report failed. Motion to amend financial expenditure and add payment received from Montrose County in the amount of \$21,774.14, and payments to Hale Westfall for October and November invoices, in the amount \$30,537.18 and \$4,495.00, leaving a balance of \$21,523.66 made by Trustee Tony Lobato and seconded by Trustee Pete Klingsmith. Those in favor: ALL ; Those Opposed: NONE. Motion passed.

8.0 ADJOURNMENT - Motion to adjourn made by Trustee Tony Lobato and seconded by Trustee Pete Klingsmith. None opposed: Meeting adjourned at 1:49pm.



Mark Rackay
President



Pete Klingsmith
Secretary/Treasurer

