

Montrose County Historic Landmark Advisory Board  
Meeting Minutes  
Elks Civic Building, 107 S. Cascade, Montrose, CO  
10:00 am to Noon  
6-5-2015

Meeting Date	<a href="#">6-5-2015</a>
	Meeting called to order: 10:05 AM
In Attendance:	Board Members Present: ZillaMay Brown, Jane Thompson, Jim Knight, Matt Landt, Virgil Turner  Board Members Absent: Steve Baker, Sharon Johannsen  Guests: Judy Pentz

**Agenda**

	Welcome and Introductions
Approval of Minutes:	Consider approval of the minutes of the Board Meeting held on March 17, 2015. Matt made the motion to approve the minutes of the March 17, 2015 with the second to the motion was made by Jane. The motion was approved.
Old Business:	Board Member Recruitment With the appointment of Jim Knight our board is now full.
	Public Relations Efforts Matt mentioned an effort Boulder completed called the Boulder Architectural Scavenger Hunt. ZillaMay mentioned the Montrose Historical Society held a scavenger hunt 2 years with photos of character defining elements ran in the newspaper. It was suggested we have a monthly feature such as this to promote the the registry.  Jane made a motion to have a scavenger hunt in the county to promote and introduce the MCHLAB. Matt seconded the motion. Jane and Matt volunteered to prepare a plan to move this effort forward and bring the plan to the board at our next board meeting.  Once the online application is approved a press release should be prepared and distributed through Montrose County.
	Online Application Form Review and Approval  The online application was reviewed and minor changes were suggested. Jane moved the approval of the online application with the minor changes and Matt seconded the motion. The motion was approved by the Board..

New Business	The MCHLAB Contact List was reviewed and all present approved. A new contact list was emailed to all.
Action Items	<p>The action items were reviewed.</p> <p>Matt reviewed his discussions with public land agencies regarding owner permission for registry application on federal lands. Each agency is different, but owner's permission should be provided on request.</p> <p>Jane mentioned Sharon was able to secure a group email which relays the email to all board members as well as select county staff.</p>
	Next meeting date: August 7, 2015 10:00 AM to Noon Hopkins Field, Nucla, CO
	Meeting was adjourned at: 12:20 PM

### **Minutes from Previous Meeting**

See minutes at:

<https://drive.google.com/open?id=1uRKbC5OpqMNvc7aHJzrRPensNhDpcC5WlaiR6g9Slo0&authuser=1>

### **Open Action Items**

*\* Update for every meeting. will be reviewed on the next meeting. items that will not be closed will be copied to the next minutes document.*

Action Item	Owner	Deadline	Status
Complete a roster of board members	VT	6-5-2015	Done
Contact the County about listing a section on the website.	VT/SJ	8-7-2015	
Virgil will contact possible board member candidates	VT	6-5-2015	Done
Matt will determine how to obtain permission to apply for registry listing if the property is federal or state owned	ML	6-5-2015	Done
Sharon will speak to the County about setting up a group email for the submission of applications	SJ	6-5-2015	Done
Press Release for online application (wait for resolution)	VT	8-7-2015	
Scavenger hunt plan prep and presentation to the board	ML/JT	8-7-2015	
Online application final	VT	ASAP	

Determine if resolution approving amended bylaws exists and if not have this done	ZMB	ASAP	
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