

Final September 6, 2013

Resolution ³⁵~~34~~ 2013 of the Board of County Commissioners
of Montrose County

Montrose County Historic Landmark Designation

Whereas, Colorado Revised Statutes 30-11-107(bb) empowers the Board of County Commissioners to provide for the preservation of the cultural, historic, and architectural history within their County; and

Whereas, the Board of County Commissioners desires to establish a procedure for the designation of appropriate historic sites as Historic Landmarks, recognizing such a designation to be an integral part of awareness and preservation of cultural, historic, and architectural history within Montrose County;

NOW, THEREFORE BE IT RESOLVED by the Board of County Commissioners, that the following procedure is hereby established as the means and method for designating a MONTROSE COUNTY HISTORIC LANDMARK:

- A. The Montrose County Historic Landmark Advisory Board, a volunteer citizen committee, is hereby created. This group will use the attached Bylaws and will represent the unincorporated areas of Montrose County. Members will be appointed by the Board of County Commissioners of Montrose County according to the procedures outlined in the attached Bylaws. Members may be removed by the Board of County Commissioners at their discretion, without cause stated.
- B. The Montrose County Historic Landmark Advisory Board is authorized and directed to act as a body for the purpose of making recommendations to the Board of County Commissioners regarding the official designation of cultural, historic, and architecturally significant sites within the County.
- C. The procedure for requesting and recognizing Historic Landmark designation, along with the forms and documentation requirements for such designation, shall be determined by the Montrose County Historic Landmark Advisory Board in its adopted Operating Guidelines.
- D. Any person or entity seeking Historic Landmark designation for any property, feature, or structure within the boundaries of Montrose County shall submit the requested documentation to the Montrose County Historic Landmark Advisory Board, which shall then forward a recommendation to the Board of County Commissioners.
- E. Upon receipt of a recommendation from the Montrose County Historic Landmark Advisory Board, the Board of County Commissioners shall within 30 days, at a regularly scheduled meeting, hold a public hearing on the designation application. The Board of County Commissioners shall then make a determination regarding the request for historic designation. Should such determination be in favor of historic designation, the Board of County Commissioners shall officially proclaim the designation by means of a County Resolution, which shall be documented in the official meeting minutes.
- F. The Montrose County Board of County Commissioners shall establish the Montrose County Historic Landmark Register, containing copies of all successful submissions for listing, which shall be physically

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BYLAWS
OF THE MONTROSE COUNTY
HISTORIC LANDMARK ADVISORY BOARD

ARTICLE I – NAME

The name of this board shall be the **Montrose County Historic Landmark Advisory Board**.

ARTICLE II – PURPOSE

The purpose of this Advisory Board is to recommend listings and maintain the Montrose County Historic Landmark Register, for the recognition of significant historic structures and sites within the county; to document historic places; and to educate and inform the public regarding the County's historic places, in accordance with the adopted Operating Guidelines. The Guidelines may be amended by the Board to meet its needs as long as they adhere to the purpose and principles of the Historic Landmark Register program.

ARTICLE III – BOARD MEMBERSHIP

The Montrose County Historic Landmark Advisory Board shall consist of five to seven regular members as appointed by the Board of County Commissioners of Montrose County. It will be the responsibility of the Montrose County Historic Landmark Advisory Board to recruit and recommend replacement members as needed. It is preferred that whenever possible, one board member shall represent/be a member of each of the County's historical organizations: the Montrose County Historical Society, the Rimrocker Historical Society of Western Montrose County, The Museum of the Mountain West, The Ute Indian Museum; and the remaining members should have some familiarity with historic preservation. Should one or more of these organizations fail to provide a member to the Board, additional regular members shall be appointed by the Board of County Commissioners of Montrose County to fill those membership positions. Members can be removed by the authority of the Board of County Commissioners of Montrose County at their discretion, without a stated cause.

ARTICLE IV – MEETINGS

The Advisory Board shall meet at minimum two times per year, or as needed, at the request of the Advisory Board Chairperson. The meeting date, time and location shall be determined by the Chairperson.

Minutes shall be kept of all Advisory Board proceedings by the duly elected secretary.

Any business conducted by the Advisory Board will be in accordance with the Public Meetings Acts,

Public Records Act, and other laws applicable to local public bodies.

ARTICLE V – MEMBERSHIP

Members of the Advisory Board shall be appointed by the Board of County Commissioners of Montrose County at a public meeting of the Board of County Commissioners. The Board of County Commissioners of Montrose County also has the authority to remove members from the Advisory Board, prior to the end of their term, at the discretion of the Board of County Commissioners.

Members of the Advisory Board shall serve three-year staggered terms from the date of appointment. Members may serve unlimited consecutive terms.

Members may continue to serve until their successors have been appointed. All members of the Advisory Board shall serve without compensation. Members of the Advisory Board may be removed by the Board of County Commissioners of Montrose County, without cause being stated.

A quorum for the Advisory Board shall consist of three members. A quorum is necessary for the Advisory Board to conduct business, including holding a public hearing. A roll call vote shall be taken upon request of any member.

The officers of this Advisory Board shall consist of a Chairperson, Vice-Chairperson, Secretary and Treasurer.

The Chairperson shall call meetings and preside at all meetings of the Advisory Board and shall represent the Advisory Board at the Montrose Board of County Commissioners meetings as needed;

The Vice-Chairperson shall preside at any meeting in the absence of the Chairperson.

The Secretary shall keep minutes of all meetings and shall maintain the necessary files for the Register; and the records of the Advisory Board.

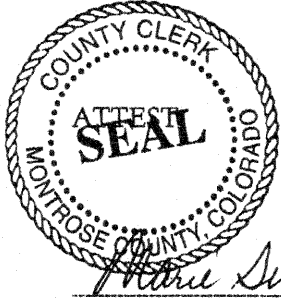
The Treasurer shall keep a record of any funds received by the Advisory Board relating to application fees, etc. All funds will be kept by the County Treasurer in a designated account. Funds shall be spent only on the mission of this Advisory Board and its programs.

ARTICLE VI – RECORDS

Records of this Advisory Board, consisting of Montrose County Historic Landmark applications, minutes, historical data and surveys, etc., shall be secured and maintained at the Montrose County office of the Clerk and Recorder and the Rimrocker Historical Society of Western Montrose County

located in the office of the County Clerk and Recorder, in files titled "MONTROSE COUNTY HISTORIC LANDMARK REGISTER". The County shall also post and periodically update the list of Board members, contact information, forms, and the Cumulative Landmark Register on its website, subject to the owner's approval at time of the application.

Introduced, read, and passed this 11th day of September, 2013.



Marie Simons

County Clerk and Recorder

By: Marie Simons, Deputy Clerk

BOARD OF MONTROSE COUNTY
COMMISSIONERS

Ronald D. Henderson

Ronald D. Henderson, Chairman

Date: September 11, 2013