

RIGHT OF WAY (ROW) USE PERMIT APPLICATION PROCEDURES

Individual permits are required for each activity or occurrence within the County right-of-way. For underground utilities, an individual permit is required for each road crossing. Parallel installations require a permit for each management segment of roadway. Segment maps are available in the Engineering office or on the County website at www.montrosecounty.net.

Complete the Permittee portion of the permit and submit to Montrose County for approval along with the following as applicable:

- **Attach** at least one copy of plans or detailed sketch of work to be done and a vicinity map indicating work area location.
- **Attach** a check for:

Disturbed area of installations 0' to 150'	\$160.00 plus weed fee
Disturbed area of installations over 150'	\$160.00 + \$0.25 per foot over 150' plus weed fee
Weed fee 0' to 500'	\$25.00
Weed fee over 500'	\$25.00 + \$0.25 per foot over 500'

- **Attach** a copy of Certificate of Liability Insurance showing Montrose County as an additional insured party.
- Permittee shall procure and maintain general public, auto liability and damage insurance covering the operation under the permit in the amounts specified in CRS 24-10-114. Like coverage shall be furnished by or on behalf of any subcontractors.
- **Attach** Traffic Control Plan
- **Attach** Traffic Control Plan for Road Closures. (Request detailed instructions if applicable.)
- Existing **Utility Locates** shall be completed and visible for field inspection **PRIOR** to issuing the Permit. (If required by the County Engineer, existing utility locates shall be submitted in the form of a professional As-Built Drawing showing the proposed new utility alignment **PRIOR** to issuing the Permit.)

Do not start work without an approved Permit On Site!

Please feel free to call our office at [970-252-7000](tel:970-252-7000) with any questions.

Your Permit and accompanying documentation may be emailed to our office at:

rlewis@montrosecounty.net or tholman@montrosecounty.net

Or can be dropped off at our office during business hours Mon-Thur 8:00 AM to 4:30

Friday 8:00 AM to 11:00 AM

Office closes for lunch between 12:00 Noon and 1:00 PM

Montrose County Public Works
63160 LaSalle Road
Montrose CO 81401