

MONTROSE COUNTY HISTORIC LANDMARK BOARD APPLICATION FOR LOCAL HISTORIC REGISTER DESIGNATION

Date Submitted: _____

Name of Site or Property to be used for Designation:

Other Names Site or Property may have been called:

Property is being nominated as a:
(Check one. See Helpful Hints for definitions.)

District Structure Building Site

Physical Address/Location (Lat/Long):

Legal Description:

Montrose County Assessor's Office Parcel Number: _____

Name of Owner: _____

Mailing Address: _____

Contact Name: _____

Telephone: _____

Contact Address:

(If different from Owner)

Preparer Name: _____

(If different from Contact)

Telephone: _____

Does the property have State and/or National designation?

Yes No

If so, what is/are the number(s) and date(s) listed? _____

Following are 8 parts to this application process. Each part must be completed in full and submitted in electronic format (Adobe Acrobat), for the application to be reviewed by the Historic Landmark Board. Completed applications should be submitted for consideration to the Montrose County Historic Landmark Board (MCHLB), mchlab@montrosecounty.net one month before the meeting of the Board. Verify time and place with the MCHLB Chairperson. After digitally signing the application you will be given an opportunity to submit the application by E-mail.

Part 1: Statement of Significance

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Structures must be at least fifty (50) years old and meet one (1) or more of the criteria for architectural, cultural or geographic/environmental significance. A structure can be exempted from the age standard if the MCHLAB finds it to be exceptionally important in other criteria. Please select the most significantly appropriate criterion or criteria. Note that only one criterion is necessary for designation.

- A. The association of the property with events that have made a significant contribution to local, Colorado, or national history;
- B. The connection of the property with person(s) significant in history;
- C. The apparent distinctive characteristics of a type, period, method of construction, or architect/artisan;
- D. The geographic importance of the property to local history (that is, properties which have achieved significance for their place in the landscape, adding to a strong sense of place or providing community identity);
- E. The contribution, or the potential for contribution, to understandings of prehistory or history.

Each property will also be evaluated based on physical integrity using the following criteria (mark all that apply);

- retains original design features, materials and/or characteristics, or;
- is in the original location or same historic context, if it has been moved or;
- has been accurately reconstructed or restored, in keeping with its major character defining architectural elements and its period of significance.

Note: Where there are conflicting opinions regarding the physical integrity, the MCHLAB shall seek a review by a professional whose expertise lies within the area of disagreement.

The Statement of Significance must explain how your property meets the criterion or criteria you have marked, as well as the other requirements for age and physical integrity. How do the specific facts about your property relate to themes or patterns of historical development that make up the history (or prehistory) of Montrose County? Appropriate footnotes or citations describing resources (including interviews) relied upon are encouraged. If you have discovered additional information about the property that doesn't necessarily apply to the above criteria, please include it in an addendum. Thorough applications will enhance the written history of Montrose County.

Statement of Significance:

Part 2: Architectural Description

Submit a thorough physical description of the structure (include details such as; architectural styles or character defining elements). If more than one building is included in the property, describe all structures and indicate whether they are contributing (50 years or older) or noncontributing (less than 50 years old or with significant alterations that might have affected the historic integrity of the structure).

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Architectural Description:

Part 3: Summary Paragraph

In an effort to make the invaluable information contained in the application more readily available to the public, Montrose County is establishing as part of its website a section describing the properties designated on the Montrose County Register of Historic Properties. Please include an encapsulation of the Statement of Significance, the Architectural Description, and any other information that you feel presents the most comprehensive yet succinct depiction of your property.

Summary Paragraph:

Part 4: Maps

Location map: Include a City or County map with a designation to show where the building is located. Site map: if more than one building is being nominated (ranch, camp, church grounds, etc.), include a sitemap with a legend indicating everything being included in the nomination.

Description of Maps included with the application:

Part 5: Photographs

Submit historic photos (if available), in digital format, of each structure being nominated. Submit current photos of each structure(s) from all four elevations (sides). Include a listing of all photos describing the context of the photo submitted.

Description of Photographs included with the application:

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Part 6: Statement of Owner Support

I _____ and _____
Owner's Name *Owner's Name*

am/are 100 percent owner(s) or the designated agent of the

Signature

Date

Signature

Date

Part 7: Notification

After my property has been designated, I agree to notify MCHLB of any intention to alter, demolish, move or remove the designated property. I understand that my property's designation shall be reviewed if the Board receives information of an action which significantly alters the structure or site, such that the historic aspect of the structure or site is changed. If only portions of the landmark are changed, the Board shall consider whether the remaining portion of the landmark retains eligibility.

I have read this Notification clause and understand its content.

Signature

Part 8: Addenda

Addenda consists of any pertinent additional information, such as copies of newspaper articles, excerpts from books, etc.

Description of Addenda included with the application:

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All nominations become part of a permanent, written history of Montrose County. Include any pertinent information discovered in the course of the research.

Thank you for contributing to the historic record of Montrose County.

Helpful Hints for Preparing the Montrose County Historic Landmark Board Application Form for Local Historic Designation

Name of Site or Property: Describe exactly what you are nominating, for example, the entire property or only a structure on the property. Fill in the name of the property and what it is (building (Vestal House, Townsend House); structure (Hanging Flume, bridge, corral, or anything built that is not a building); district; or site (Shavano Pictograph Site, Petroglyphs of East Paradox).

Physical Address: The address of the building, district, site, or structure.

Legal Description: Large properties might require a detailed description. If the property is in the downtown area of a town, it will have a Lot and Block number and an addition. This information may be obtained at the Montrose County Assessor's Office or from your current tax assessment. Only the portion of the property being nominated should be included in the legal description provided in the application. If you need help with this determination please consult an MCHLB Member.

Name of Owner: Legal owner or designated agent (person, persons, organization, corporation, etc.) of the property.

Mailing Address: Address to which correspondence can be sent.

Contact Name, Phone, Address: Person to whom questions about the application may be addressed.

Part 1: Statement of Significance

Justify the criteria selected. Statements should be concise, factual, and well-organized. Explain how the property meets local criteria. Use facts about the history of the property to make the case for the property's historic significance.

Part 2: Architectural Description

Construction date - Determine the construction date with care. Inclusive dates can be given for buildings built over a period of years (e.g. 1899-1902). If an exact date is unknown, after and before dates can be used (e.g. after 1887 and before 1893). Provide the name of the source, if available, for the construction date (e.g. Assessor's Office or building permit).

Architect and builder/contractor: List the names of the architect and/or builder or contractor of the building, if known. Give source of information or indicate if information is unknown.

External materials, stories, and dimensions: List the major exterior building materials, number of stories, and the overall dimensions of the building.

Associated buildings: Indicate the existence of any outbuildings (e.g. privy, separate garage, or shed).

Physical description: Briefly describe the major stylistic elements of the building. Be sure to mention such features as porches, window styles, ornamentation, chimneys, roof types, and any other distinguishing features.

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Examples of national and State register nominations are also available for reference and include Denver and Rio Grande Depot, Montrose City Hall, Benevolent and Protective Order of Elks Lodge, Hanging Flume.

Part 3: Summary Paragraph

Part 4: Maps

Part 5: Photographs

Part 6: Statement of Owner Support

Signature(s) of ALL property owners or designated agent.

Part 7: Notification

In order for the Montrose County Historic Landmark Board to keep accurate records of the property for future reference, please comply with the notification statement on the application. Once a digital signature is in place no edits may be made. If edits are required, right click on signature and click clear. Once edits are complete sign document again.

Part 8: Addenda

In addition to copies of printed information, MCHLB recommends including a history of property ownership as found in the property ownership records, located at the Montrose County County Clerk's Office, and pertinent copy(ies) of historical map(s), such as the Sanborn Insurance Company's fire district maps. When listing the history of property ownership, be sure to specify the parties listed as either sellers (Grantors) or buyers (Grantees).