

**MONTROSE MEMORIAL HOSPITAL  
BOARD OF TRUSTEES  
AUGUST 6, 2018  
REGULAR MEETING MINUTES**

The regular meeting of the Board of Trustees of Montrose Memorial Hospital was held **Monday, August 6, 2018**, at 2:00 p.m. in the Montrose County Board Room, located at 161 S. Townsend Ave, Montrose, CO, 81401.

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**Call to Order:** The regular meeting was called to order at 2:00 p.m. by Vice President Tony Lobato.

Roll call:

Mark Rackay, President	- Present
Tony Lobato, Vice President	- Present
Joe Saunders, Secretary/Treasurer	- Present
George Glasier, Trustee	- Present (via phone)
Mark Young, Trustee	- Present (via phone)
Tim Tinaza, Trustee	- Present (via phone)
Phil Booker, Trustee	- Present

**Quorum present.**

Also present: Commissioner Keith Caddy  
Commissioner Roger Rash  
Commissioner Sue Hansen  
Carolyn Clawson, County Atty.  
Allison Mason, Assistant Secretary

**Pledge of Allegiance**

**1.0 Public Comments:** None.

**2.0 Commissioners Comments:** Commissioner Sue Hansen stated that she planned to attend both the Board of Trustees' regular meetings and the Montrose Memorial Hospital Inc. Board of Directors' regular meetings. She asked the trustees if they usually attended the MMHI meetings. President Mark Rackay explained that two designated trustees were ex-officio members of the Building and Planning Committee, Finance Committee, and the West End task force. He added that the Board of Trustees has an open line of communication with the Board of Directors with access to its public and executive meeting materials. Commissioner Hansen then asked Secretary/Treasurer Joe Saunders if he had been able to do any further research into the Moab hospital, whose programs he had expressed interest in after learning about them at the Omaha Western Regional Trustee Symposium in June. Saunders stated that he intended to do so but had not yet had time.

**3.0 MMHI Board of Directors Report:** President Mark Rackay mentioned the upcoming joint meeting with both the Board of Trustees and the MMHI Board of Directors to review the January through June semiannual report. He also mentioned that San Juan Cancer Center had purchased some new equipment. Trustee Phil Booker added that he had a new understanding of MMHI's accounting methods, regarding cash on hand being counted as long-term debt if its liquidity was more than 48 hours.

#### **4.0 Consent Agenda:**

*Approval of Meeting Minutes (4.01) - Minutes presented: July 2, 2018 - Regular*

Secretary/Treasurer Joe Saunders moved to approve the agenda and accept the minutes as presented. Trustee Phil Booker seconded. All in favor; none opposed. **Motion carried.**

#### **5.0 Compliance Report(s):**

*(5.01) Hospital inspections –* Secretary/Treasurer Joe Saunders and President Mark Rackay inspected the helipad. Saunders said the pad is used about 40 times per month. The helicopter has elevation access and a 300-mile range. The hospital does not keep fuel on hand; the helicopter gets all fuel at the airport. He added that the helicopter does not fly in high winds. Careflight owns the helicopter. President Mark Rackay added that he and other certified persons can ride along on search missions. He also stated that he was disappointed that the individual in charge of the helipad did not have the knowledge to answer Rackay's questions concerning the helicopter and pad. He said this issue was being currently being addressed at appropriate levels.

Trustee Phil Booker inspected two different surfaces of the roof. The roof is layered with a rubber material that is easily punctured, leading to ceiling leaks that may go unnoticed for a while. The problem is made worse by the many pigeons that are attracted to that area. No one sure how to correct these issues, since the roof is flat.

#### **6.0. New Items:**

*(6.01) Notification letter from MMHI:* President Mark Rackay presented MMHI's letter to the board announcing the start date of interim CFO Timothy Howard. Howard would be working with Larry Dupper, former CFO, who recently retired.

*(6.02) Semiannual report:* Each trustee was sent a digital copy of the 2018 semiannual report (January – June). They were also given access to paper copies. President Mark Rackay asked that a date be scheduled for him to present the report to the Board of County Commissioners.

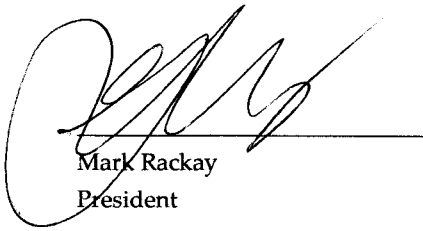
**7.0 Old Items:** None.

**8.0 Financial Report:** Secretary/Treasurer Joe Saunders presented the report as follows: July's beginning balance was \$105,238.32. Expenditures in July totaled \$3,198.16, including payroll, travel reimbursements, Montrose County rent, and several debit expenditures. Deposits totaled \$10,000 from the Hospital Operating Lease Agreement with MMHI. Available funding was \$112,049.16. Proposed expenditures for August included payroll, travel reimbursement correction for Secretary/Treasurer Joe Saunders, office expenses, and Montrose County Rent, totaling \$480.47. Vice President Tony Lobato was to receive a check for \$108 for mileage reimbursements for the current meeting. Estimated balance after proposed expenditures was \$111,568.69.

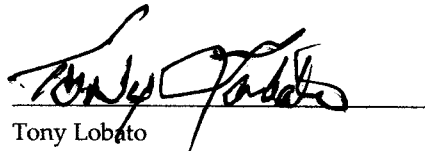
Trustee Mark Young asked what rent had been set for MMHI. President Mark Rackay answered that the rent would stay the same, since the Board of Trustees did not yet have office space in the hospital and had not incurred any new expenses. Young then asked for an update regarding office space. Rackay stated that there is no suitable office space in the hospital currently, and the current arrangement with the County was serving the Board very well.

Trustee Tim Tinaza moved to approve the financial report and pay the bills; Trustee Phil Booker seconded. All in favor; none opposed. **Motion carried.**

**9.0 Adjournment:** Secretary/Treasurer Joe Saunders moved to adjourn the meeting; Trustee Phil Booker seconded. All in favor; none opposed. **Motion carried.** Meeting adjourned at 2:19 p.m.



Mark Rackay  
President



Tony Lobato  
Vice President

